



SOLICITATION ADDENDUM

Date: **February 10, 2023**
Subject: **Stenographic Court Reporting & Transcription Services for OAG**
Solicitation Number: **6100057430**
Due Date/Time: **February 27, 2023 at 4:00 PM ET**
Addendum Number: **2**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes:

Supplier Questions with Commonwealth Responses:

Question 1 Do we have to bid on both the court reporting service and the transcription, or can we just bid on the transcription?

Answer 1 Potential bidders must bid on both the court reporting service and the transcription service. Court reporters must be physically present on-site during any proceedings related to the work of the Grand Jury and must produce the transcripts accordingly.

Question 2 Would a standard certification instead of a notarized certification work for the copies?

Answer 2 Notarized certification is required.

Question 3 Do you require hard copies to be delivered or do electronic copies work?

Answer 3 Hard copies are required along with an electronic version.

Type of Solicitation: Electronic Bid (SRM) - Review the Questions section of your solicitation response to ensure you have responded, as required, to any questions relevant to solicitation addenda issued subsequent to the initial advertisement of the solicitation opportunity.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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BOP-1305

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